

December 26, 2007

The regularly scheduled meeting of the Board of County Commissioners was called to order this 26th day of December, 2007, in meeting room 240 of the Cleveland County Office Building by Chairman George Skinner. Tammy Howard, County Clerk/Secretary, called roll and those present were:

George Skinner, Chairman
Rusty Sullivan, Vice-Chairman
Rod Cleveland, Member
Tammy Howard, Secretary

Others present were: Christine Brannon, David Batton, F. DeWayne Beggs, Melinda Duke, Brenda Wakeman, Deborah VanWye, Jim Helm, Daniel Clements, Peggy Laizure, James Tyree and Ed Miller.

Chairman Skinner began the meeting with the Pledge of Allegiance.

After the reading of the minutes of the regular meeting of December 17, 2007 and there being no additions or corrections, Rod Cleveland moved that the minutes be approved. Rusty Sullivan seconded the motion.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

George Skinner moved, seconded by Rusty Sullivan, to accept and to table the awarding and/or rejecting County Bid #COM2-1353 – The Purchase and Installation of Fuel Storage Tanks for the District #2 County Commissioner. The bid accompanied by the properly executed non-collusion affidavit on the next page:

CLEVELAND COUNTY BID SUMMARY		
List of Individual Bidders		
	OPES, INC.	
BID:	#COM2-1353	
DEPT:	COMMISSIONER'S	
DATE OPENED:	12-26-07	
	1	
List of Individual Items		Awarded To:
The purchase and installation of Fuel Storage Tanks, per the specifications for District #2 County Commissioner.		Tabled 12-26-07
TOTAL BID PRICE:	\$63,710.00	
Was an on-site inspection made:	YES	
Starting Time:	4/1/2008	
Completion Time:	4/21/2008	
WARRANTY:	One (1) Year warranty on all materials and workmanship	
Vendor's Statement:	Will remove tanks (2) as specified in the statement of work. In addition will provide & install One (1) 4,000 gal. double-wall AST and One (1) 10,000 gal single-wall AST. The Concrete pads (6' L x 2' W x 2' Deep) will be built to set on the 4,000 gal AST. The pads will be reinforced with 3/8" (#3) rebar-12"-C. Pipe Bollards (Guards) 7'L x 4" D will be installed around the perimeter of the tank, if necessary. The pipe pipe bollards will be buried 3' in the ground, filled with concrete. They They will be 4"-center to center apart. The pipe bollards will be painted either yellow or orange. Upon completion of the ASTs Installation, a spill prevention control and countermeasures plan (SPCC) will be prepared by a professional Engineer(Registered). This SPCC Plan is required by The Oklahoma Corporation Commission. NOTE: The 10,000 Gal AST will be 16'L x 10'6"D.	
Contact Information:		
Contact Person:	Tomas Diaz	
Title:		
Telephone Number:	405 360-2911	
Fax Number:	405 360-2914	
Mobile or Pager #:	-----	
NON-COLLUSION AFFIDAVIT:	YES	
PA-102(1982)		

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
 Motion carried.

Chairman Skinner requested Item 1 under New Business be moved to the end of the Agenda.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Lockbox Agreement between the Cleveland County Treasurer and Bank of Oklahoma effective December 1, 2007 for one (1) year.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Chairman Skinner moved, seconded by Rod Cleveland, to table the discussion, consideration, and/or action to approve Pay Application #47, for Office Additions and renovations to the Cleveland County Courthouse in the amount of \$83,036.03.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Chairman Skinner moved, seconded by Rusty Sullivan, to approve the Bridge and Approach Plans for No. BRF-114C(151)CO, State Job No. 22517(04), Cleveland County, District #2, T8N, R1E, Bridge Location No. 14E1300N3260002, NBI No. 17378, Local ID No. 010, over Tributary of Spring Creek, 1.2 miles East of Needmore, OK.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Amendment to the Contract between the Board of County Commissioners and Pottawatomie County Public Safety Center / Carter Hall for Juvenile Detention Services. The amount of \$19.77 per day per child amending to \$20.39 per day per child. All other terms and conditions will remain the same.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Maintenance Agreement between the County Assessor and ServRight for the Formax FD 2000 Folder/Sealer, S/N #K50179, in the amount of \$695.00 per year. The maintenance agreement will be for one (1) year.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Resolution Disposing of Equipment, one (1) Lexmark Z52 Color Inkjet Printer, #SP213-2. This item is from the Purchasing Department and is being junked.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the November, 2007, monthly report for F. DeWayne Beggs, County Sheriff, (Cash Bond).

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the following Cash Fund Appropriations:

a. D. A.'s Incarceration Fund	\$ 249.30
b. Sheriff's Service Fee Fund	32,353.48
c. Sheriff's Commissary Fee Fund	5,120.01
d. Sheriff's Courthouse Security Service Fee Fund	2,387.61
e. Sheriff's Federal Share Revenue Fund	363.73
f. Sheriff's Jail Fund	5,409.57
g. Sheriff's Revolving Fund	14,886.34
h. Treasurer's Certification Fee Fund	4,780.00
i. Commissioner's Building Fund	825.11
j. County Clerk's Lien Fee Fund	3,389.24
k. County Clerk's Preservation Fee Fund	28,380.91
l. Court Clerk Revolving Fund	12,571.67
m. Fair Board Fund	12,411.50
n. Highway Unrestricted	437,829.55
o. Bridge Capital Improvement	632.61
p. Assessor's Revolving Fund	161.50

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the following Blanket Purchase Orders:

a. General Fund		
08-3236 – R2	The Norman Transcript	\$ 5,000.00
08-3268 – B2B	Sysco Food Services of Okla.	500.00
08-3270 – B2B	Ben E. Keith	500.00
08-3272 – B2A	American Elevator Company, Inc.	635.00
08-3273 – B2A	Oklahoma Dept. of Public Safety	1,050.00
08-3274 – B2A	Maguire Disposal Service	90.00
08-3275 – B2A	Rod's Pest Control	450.00
08-3276 – B2A	Wal-Mart Community	500.00
08-3277 – B2A	Security Bankcard Center	2,000.00
08-3278 – D2	Copelin's Office Center	500.00
08-3281 – SM2	Locke Supply Company	2,500.00
08-3282 – SM2	Xpedx – Oklahoma City	3,000.00
b. Highway Fund		
08-3217 – T2A	Department of Central Services	750.00
08-3218 – T2A	Copelin's Office Center	1,800.00
08-3219 – T2A	Jem Glass & Service Inc.	2,000.00
08-3221 – T2A	Fleet Pride	1,500.00
08-3222 – T2A	C.L. Boyd Company, Inc.	1,500.00
08-3223 – T2A	Palace Auto Supply, Inc.	750.00
08-3224 – T2A	Hoidale Company, Inc.	750.00
08-3261 – T2A	O'Reilly Automotive	1,500.00
08-3263 – T2A	Fastenal Industrial & Construction	1,500.00
08-3264 – T2A	Tractor Supply	1,000.00

c. Sheriff's Revolving Fund

08-3267 – CFBRE2	Sysco Food Services of Oklahoma	5,000.00
08-3269 - CFBRE2	Ben E. Keith	2,500.00
08-3271 – CFBRE2	U.S. Foodservice, Inc.	1,500.00

d. Fair Board Fund

08-3257 – FF2	Arway Ltd. Termite & Pest Control	210.00
08-3258 – FF2	Copelin's Office Center	500.00
08-3259 – FF2	Sooner Copy Machines	225.00

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

08-0364 – Q2	08-0067 – T2A
08-1052 – B1A	08-0090 – T2A
08-1836 – B2A	08-0771 – T2A
08-1837 – B2A	
08-2020 – B2B	08-1679 – CFBRE2
08-2025 – B2A	08-2286 – CFBRE2
08-2088 – B1A	
08-2200 – B2B	08-2002 – FF2
08-2201 – B2B	08-2083 – FF2
08-2202 – B2B	
08-2297 – B2B	
08-2460 – B2B	
08-2461 – B2B	
08-2803 – B2A	

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 07/08

a. General Fund	\$ 147,082.87
b. Highway Fund	32,735.05
c. Health Fund	261,367.86
d. Sheriff Service Fee Fund	4,542.35
e. Sheriff Revolving Fund	1,428.72
f. Sheriff Commissary Fund	1,793.31
g. Drug Court Revolving Fund Adult	403.00
h. Sheriff Federal Share Revenue Fund	800.00
i. Fair Board Fund	2,826.98

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to accept the verbal Jail Report from Ed Miller.

Mr. Ed Miller presented the following verbal report to the Board of Commissioners; six (6) prisoners were transported to DOC and twenty-five (25) prisoners were being held in Pottawatomie County. Mr. Miller stated he did not have time to print his written report.

Rusty Sullivan asked if the future reports given could be done so a week behind to get the true numbers of the Jail population. Mr. Sullivan stated he would like for the reports to reflect the numbers from Tuesday to Tuesday.

Mr. Miller replied that he could do that.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, Chairman Skinner moved, that the meeting be adjourned. Rod Cleveland seconded the motion.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

(Clerk's Note: Agenda was posted on 12-20-07 @ 5:03 p.m.)